

Attestation Relative to the Use of Traditional General or Agency-specific Records Series for the
Disposition of Email Records

The above-named agency seeks to use a traditional general or agency-specific records series as the basis for disposing of the email records listed in the attached disposition request. I attest that I am an administrator or employee authorized to dispose of the agency's public records and to the best of my knowledge, in order to ensure that only eligible emails will be disposed of, the agency has the ability to classify and dispose of the email records by individual records series found in the applicable general and/or agency specific records schedule(s).