

**REQUEST FOR PROPOSAL: GARDEN STATE HEALTH PLAN
QUOTE CHECKLIST**

PLEASE NOTE: The Vendors {Bidders}Quote and accompanying forms must be submitted as directed in Section 1.1.2 of the Administrative Requirements Document. **It is the Vendor's {Bidder's} responsibility to ensure that all requirements if the RFP have been met.**

**PART 1
FORMS, REGISTRATIONS AND CERTIFICATIONS THAT MUST BE
SUBMITTED BY THE VENDOR {BIDDER} WITH THE QUOTE**

OFFER AND ACCEPTANCE PAGE (See Administrative Requirements Document Section 4.4.1.1)

OWNERSHIP DISCLOSURE FORM (See Administrative Requirements Document Section 4.4.1.2.1)

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM (See Administrative Requirements Document Section 4.4.1.2.2)

SUBCONTRACTOR UTILIZATION PLAN (See Administrative Requirements Document Section 4.4.1.3)

**PART 2
FORMS, REGISTRATIONS AND CERTIFICATIONS THAT SHOULD BE
SUBMITTED BY THE VENDOR {BIDDER} WITH THE QUOTE.
THESE FORMS MUST BE SUBMITTED PRIOR TO AWARD.**

DISCLOSURE OF INVESTIGATIONS AND OTHER ACTIONS INVOLVING VENDOR {BIDDER}
(See Administrative Requirements Document Solicitation Section 4.4.2.2)

TWO-YEAR CHAPTER 51/EXECUTIVE ORDER 117 VENDOR CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS (See Administrative Requirements Document Section 7.1.1)

AFFIRMATIVE ACTION COMPLIANCE (See Administrative Requirements Document Section 7.1.3)
Submit one of the following:

- **NEW JERSEY CERTIFICATE OF EMPLOYEE INFORMATION REPORT**
- **FEDERAL LETTER OF APPROVAL VERIFYING A FEDERALLY APPROVED OR SANCTIONED AFFIRMATIVE ACTION PROGRAM (Dated within 1 year of the Quote submission)**
- **AFFIRMATIVE ACTION EMPLOYEE INFORMATION REPORT (FORM AA302)**

SOURCE DISCLOSURE FORM (See Administrative Requirements Document Sections 4.4.2.3 and 7.1.2)