

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

**FINANCIAL STATEMENTS AND SCHEDULES**

**June 30, 2012 and 2011**

**(With Independent Auditor's Report Thereon)**



## CliftonLarsonAllen

### Independent Auditor's Report

The Board of Trustees  
State of New Jersey  
Prison Officers' Pension Fund

We have audited the accompanying statements of fiduciary net assets of the State of New Jersey Prison Officers' Pension Fund (the Fund) as of June 30, 2012 and 2011, and the related statements of changes in fiduciary net assets for the years then ended. These financial statements are the responsibility of the Fund's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the State of New Jersey Prison Officers' Pension Fund as of June 30, 2012 and 2011, and changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 2 through 5 and the schedules of funding progress and employer contributions and related additional actuarial information (schedules 1 and 2) be presented to supplement the basic financial statements, such information although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. However, we did not audit the information and express no opinion on it.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The additional information, the schedule of changes in fiduciary net assets by fund (schedule 3), is presented for purposes of additional analysis and is not a required part of the basic financial statements. The additional information, the schedule of changes in fiduciary net assets by fund, has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the additional information, the schedule of changes in fiduciary net assets by fund, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*CliftonLarsonAllen LLP*

Mt. Laurel, New Jersey  
November 5, 2012

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Management's Discussion and Analysis

June 30, 2012 and 2011

Our discussion and analysis of the financial performance of the Prison Officers' Pension Fund (the Fund) provides an overview of the Fund's financial activities for the fiscal years ended June 30, 2012 and 2011. Please read it in conjunction with the basic financial statements and financial statement footnotes, which follow this discussion.

**Financial Highlights**

***2012 - 2011***

- Net assets held in trust for pension benefits decreased by \$953,414 as a result of fiscal year 2012's operations from \$9,997,650 to \$9,044,236.
- Additions for the year are \$1,004,312, which are comprised of net investment income of \$9,945 and contributions for pension adjustment benefits of \$994,367.
- Deductions for the year are \$1,957,726, which are comprised of benefit payments of \$1,950,804 and administrative expenses of \$6,922.

***2011 - 2010***

- Net assets held in trust for pension benefits decreased by \$1,020,718 as a result of fiscal year 2011's operations from \$11,018,368 to \$9,997,650.
- Additions for the year are \$1,096,674, which are comprised of net investment income of \$32,429 and contributions for pension adjustment benefits of \$1,064,245.
- Deductions for the year are \$2,117,392, which are comprised of benefit payments of \$2,110,016 and administrative expenses of \$7,376.

**The Statements of Fiduciary Net Assets and the Statements of Changes in Fiduciary Net Assets**

This annual report consists of two financial statements: *The Statements of Fiduciary Net Assets* and *The Statements of Changes in Fiduciary Net Assets*. These financial statements report information about the Fund and about its activities to help you assess whether the Fund, as a whole, has improved or declined as a result of the year's activities. The financial statements were prepared using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period they are earned, and expenses are recorded in the year they are incurred, regardless of when cash is received or paid.

*The Statements of Fiduciary Net Assets* show the balances of all of the assets and liabilities of the Fund at the end of the fiscal year. The difference between assets and liabilities represents the Fund's fiduciary net assets. Over time, increases or decreases in the Fund's fiduciary net assets provide one indication of whether the financial health of the Fund is improving or declining. *The Statements of Changes in Fiduciary Net Assets* show the results of financial operations for the year. The statements provide an explanation for the change in the Fund's fiduciary net assets since the prior year. These two financial statements should be reviewed along with the information contained in the financial statement footnotes, including the required supplementary schedules, to determine whether the Fund is becoming financially stronger or weaker.

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Management's Discussion and Analysis

June 30, 2012 and 2011

**Financial Analysis**

**Summary of Fiduciary Net Assets**

*2012 – 2011*

	<u>2012</u>	<u>2011</u>	<u>(Decrease)</u>
Assets	\$ 9,191,238	10,180,710	(989,472)
Liabilities	<u>147,002</u>	<u>183,060</u>	<u>(36,058)</u>
Net assets	<u>\$ 9,044,236</u>	<u>9,997,650</u>	<u>(953,414)</u>

The Fund's assets consist of cash and investments. Between fiscal years 2011 and 2012, total assets decreased by \$1.0 million or 9.7% due to a reduction in the Cash Management Fund (CMF) that was utilized to pay the benefits of the fund.

Liabilities consist of pension benefit payments owed to retirees and beneficiaries. Total liabilities decreased by 19.7%.

Net assets held in trust for pension benefits decreased by \$1.0 million or 9.5% as the remaining fund balance is being utilized to pay benefits to the declining number of retirees and beneficiaries of this closed fund.

**Summary of Fiduciary Net Assets**

*2011 – 2010*

	<u>2011</u>	<u>2010</u>	<u>(Decrease)</u>
Assets	\$ 10,180,710	11,202,586	(1,021,876)
Liabilities	<u>183,060</u>	<u>184,218</u>	<u>(1,158)</u>
Net assets	<u>\$ 9,997,650</u>	<u>11,018,368</u>	<u>(1,020,718)</u>

The Fund's assets consist primarily of cash and investments. Between fiscal years 2010 and 2011, total assets decreased by \$1.0 million or 9.1% due to a decrease in the amount invested in the Cash Management Fund (CMF).

Liabilities consist of pension benefit payments owed to retirees and beneficiaries. Total liabilities slightly decreased by 0.6%.

Net assets held in trust for pension benefits decreased by \$1.0 million or 9.3%.

**STATE OF NEW JERSEY  
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Management's Discussion and Analysis

June 30, 2012 and 2011

**Summary of Changes to Fiduciary Net Assets**

*2012 – 2011*

	<u>2012</u>	<u>2011</u>	<u>Increase (Decrease)</u>
Additions:			
Contributions	\$ 994,367	1,064,245	(69,878)
Net investment income	9,945	32,429	(22,484)
Total additions	<u>1,004,312</u>	<u>1,096,674</u>	<u>(92,362)</u>
Deductions:			
Benefits	1,950,804	2,110,016	(159,212)
Administrative expenses	6,922	7,376	(454)
Total deductions	<u>1,957,726</u>	<u>2,117,392</u>	<u>(159,666)</u>
Change in net assets	<u>\$ (953,414)</u>	<u>(1,020,718)</u>	<u>67,304</u>

Additions consist of contributions from the Pension Adjustment Fund to cover cost-of-living benefits and earnings from investment activities. Contributions decreased slightly compared to the prior year by 6.6%. Net investment income decreased by 69.3% due to their being less investment income earned on the CMF in fiscal year 2012 as compared to fiscal year 2011.

Fiscal year 2012 is the fifteenth consecutive year that the State has not made a contribution to the Fund. As of July 1, 2011, the date of the most recent actuarial valuation, the actuarial value of the Fund's assets exceeds the projected value of accrued liabilities by \$4.9 million.

Deductions are comprised of pension benefit payments to retirees and beneficiaries and administrative costs incurred by the Fund to run the pension plan. Benefit payments decreased by 7.5% due to the reduction in the number of retirees and beneficiaries receiving benefits. Administrative costs slightly decreased by 6.2%.

**Summary of Changes to Fiduciary Net Assets**

*2011 – 2010*

	<u>2011</u>	<u>2010</u>	<u>Increase (Decrease)</u>
Additions:			
Contributions	\$ 1,064,245	1,046,590	17,655
Net investment income	32,429	53,572	(21,143)
Total additions	<u>1,096,674</u>	<u>1,100,162</u>	<u>(3,488)</u>
Deductions:			
Benefits	2,110,016	2,063,123	46,893
Administrative expenses	7,376	5,591	1,785
Total deductions	<u>2,117,392</u>	<u>2,068,714</u>	<u>48,678</u>
Change in net assets	<u>\$ (1,020,718)</u>	<u>(968,552)</u>	<u>(52,166)</u>

**STATE OF NEW JERSEY**  
**PRISON OFFICERS' PENSION FUND**

Management's Discussion and Analysis

June 30, 2012 and 2011

Additions consist of contributions from the Pension Adjustment Fund to cover cost-of-living benefits and earnings from investment activities. Contributions increased slightly compared to the prior year by 1.7%. Investment earnings decreased by 39.5% due to the decline in the net appreciation in the fair value of investments and less income earned on these investments.

Fiscal year 2011 is the fourteenth consecutive year that the State has not made a contribution to the Fund. As of July 1, 2010, the date of the most recent actuarial valuation, the actuarial value of the Fund's assets exceeds the projected value of accrued liabilities by \$5.4 million.

Deductions are comprised of pension benefit payments to retirees and beneficiaries and administrative costs incurred by the Fund. Benefit payments increased by 2.3% mainly due to a large non-standard payroll that was issued in December 2010. Administrative costs increased by 31.9% due to a change in the method of calculating the amount reimbursed to the State of New Jersey General fund between fiscal years 2010 and 2011.

**Retirement System as a Whole**

The overall funded ratios of 196.2% for fiscal year 2012 and 195.5% for fiscal year 2011 indicate that the Fund has sufficient assets to meet its benefit obligations.

**Contacting System Financial Management**

The financial report is designed to provide our members, beneficiaries, investors and other interested parties with a general overview of the Fund's finances and to show the Fund's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Statements of Fiduciary Net Assets

June 30, 2012 and 2011

	<u>2012</u>	<u>2011</u>
Assets:		
Cash	\$ 367,693	220,838
Investments, at fair value:		
Cash Management Fund	8,823,537	9,822,598
Mortgages	<u>—</u>	<u>50,873</u>
Total investments	<u>8,823,537</u>	<u>9,873,471</u>
Receivables:		
Other	<u>8</u>	<u>86,401</u>
Total receivables	<u>8</u>	<u>86,401</u>
Total assets	<u>9,191,238</u>	<u>10,180,710</u>
Liabilities:		
Accounts payable and accrued expenses	825	5,996
Retirement benefits payable	<u>146,177</u>	<u>177,064</u>
Total liabilities	<u>147,002</u>	<u>183,060</u>
Net assets:		
Held in trust for pension benefits	<u>\$ 9,044,236</u>	<u>9,997,650</u>

See schedule of funding progress on pages 12-13.  
See accompanying notes to financial statements.

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Statements of Changes in Fiduciary Net Assets

Years ended June 30, 2012 and 2011

	<u>2012</u>	<u>2011</u>
Additions:		
Contributions:		
Pension adjustment fund	\$ 994,367	1,064,245
Total contributions	<u>994,367</u>	<u>1,064,245</u>
Investment income:		
Net depreciation in fair value of investments	(3,095)	(575)
Interest	<u>15,406</u>	<u>35,420</u>
	12,311	34,845
Less: investment expense	<u>2,366</u>	<u>2,416</u>
Net investment income	<u>9,945</u>	<u>32,429</u>
Total additions	<u>1,004,312</u>	<u>1,096,674</u>
Deductions:		
Benefits	1,950,804	2,110,016
Administrative expenses	<u>6,922</u>	<u>7,376</u>
Total deductions	<u>1,957,726</u>	<u>2,117,392</u>
Change in net assets	(953,414)	(1,020,718)
Net assets – beginning of year	<u>9,997,650</u>	<u>11,018,368</u>
Net assets – end of year	<u>\$ 9,044,236</u>	<u>9,997,650</u>

See accompanying notes to financial statements.

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Notes to Financial Statements

June 30, 2012 and 2011

**(1) Description of the Fund**

The Prison Officers' Pension Fund of New Jersey (the Fund; POPF) is a single-employer contributory defined benefit plan which was established as of January 1, 1941, under the provisions of N.J.S.A. 43:7 and closed to new members in January 1960. The Fund is included along with other state-administered pension trust and agency funds in the basic financial statements of the State of New Jersey.

The Fund's designated purpose is to provide retirement, death and disability benefits to its members. Membership in the Fund is limited to various employees in the state penal institutions who were appointed prior to January 1, 1960. There are no active members and 142 pensioners and beneficiaries are receiving benefits as of July 1, 2011, the date of the most recent actuarial valuation. As of July 1, 2010, there were no active members and 149 pensioners and beneficiaries receiving benefits. The Fund's Board of Trustees is primarily responsible for its administration.

According to State of New Jersey Administrative Code, all obligations of the Fund will be assumed by the State of New Jersey should the Fund terminate.

***Vesting and Benefit Provisions***

The vesting and benefit provisions are set by N.J.S.A. 43:7. The POPF provides retirement, as well as death and disability benefits. Retirement benefits are available after 25 years of service or at age 55 with 20 years of service. The benefit is in the form of a life annuity equal to the greater of (a) 2% of average final compensation up to the 30 years of service, plus 1% of average final compensation for each year of service above 30 and prior to age 65; (b) 50% of final pay; or (c) for members with 25 or more years of service, 2% of average final compensation for each year of service up to 30 years, plus 1% for each year in excess of 30 years. Average final compensation equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years).

**(2) Summary of Significant Accounting Policies**

***Measurement Focus and Basis of Accounting***

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Fund is accounted for using an economic resources measurement focus.

The accrual basis of accounting is used for measuring financial position and changes in fiduciary net assets of the Fund. Under this method, revenues are recorded in the accounting period in which they are earned, and deductions are recorded at the time the liabilities are incurred. The financial statements of the Fund conform to the provisions of Governmental Accounting Standards Board (GASB) Statement No. 25, *Financial Reporting for Defined Benefit Plans and Note Disclosures for Defined Contributions Plans*. Employer contributions are recognized when payable to the Fund. Benefits and refunds are recognized when due and payable in accordance with the terms of the Fund.

**STATE OF NEW JERSEY  
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Notes to Financial Statements

June 30, 2012 and 2011

***Investments***

The Division of Investment, Department of the Treasury, State of New Jersey (Division of Investment) manages and invests certain assets of seven of the defined benefit plans (PERS, TPAF, JRS, PFRS, CPFPPF, SPRS and POPF). The Division of Investment separately reports the assets, liabilities and net assets of the underlying investment portfolio of the seven defined benefit plans in its Pension Fund report.

Investments are reported at fair value as follows:

- Cash Management Fund – closing bid price on the last day of trading during the period as determined by the Transfer Agent.

Investment transactions are accounted for on a trade or investment date basis. Gains and losses from investment transactions are determined by the average cost method. Interest and dividend income is recorded on the accrual basis, with dividends accruing on the ex-dividend date.

The Cash Management Fund is not evidenced by securities that exist in physical or book entry form held by the Fund, and it is unrated.

The State of New Jersey, Department of the Treasury, Division of Investment, issues publicly available financial reports that include the financial statements of the State of New Jersey Cash Management Funds. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Investment, P.O. Box 290, Trenton, New Jersey 08625-0290.

The State of New Jersey, Department of the Treasury, Division of Investment, under the jurisdiction of the State Investment Council, has the investment responsibility for all funds administered by the State of New Jersey, Division of Pensions and Benefits. All investments must conform to standards set by state law.

The purchase, sale, receipt of income, and other transactions affecting investments are governed by custodial agreements between the Fund, through the State Treasurer, and custodian banks as agents for the Fund. State laws and policies set forth the requirements of such agreements and other particulars as to the size of the custodial institutions, amount of the portfolio to be covered by the agreements, and other pertinent matters.

***Administrative Expenses***

The Fund is administered by the State of New Jersey Division of Pensions and Benefits. Administrative expenses are paid by the Fund to the State of New Jersey, Department of the Treasury, and are included in the accompanying financial statements.

***Use of Estimates***

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of income and expense during the reporting period. Actual results could differ from those estimates.

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Notes to Financial Statements

June 30, 2012 and 2011

***Funded Status and Funding Progress***

The required supplementary information regarding the funded status and funding progress is based on actuarial valuations which involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the probability of future events.

The required schedule of funding progress presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Actuarial calculations reflect a long-term perspective and are based on the benefits provided under State statutes in effect at the time of each valuation and also consider the pattern of the sharing of costs between the employer and members at that point in time. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and members in the future.

***Actuarial Methods and Assumptions***

In the July 1, 2011 and 2010 actuarial valuations, the projected unit credit was used as the actuarial cost method, and market value was used as the asset valuation method for the Fund. The actuarial assumptions included 5% for investment rate of return.

	July 1, 2011	July 1, 2010
Actuarial valuation date	July 1, 2011	July 1, 2010
Actuarial value of assets	\$ 9,997,650	\$ 11,018,367
Actuarial accrued liability	5,096,792	5,635,024
Overfunded actuarial accrued liability	(4,900,858)	(5,383,343)
Funded ratio	196.2%	195.5%
Covered payroll	N/A	N/A
Overfunded actuarial accrued liability as a percentage of covered payroll	N/A	N/A
Actuarial cost method	Projected unit credit	Projected unit credit
Asset valuation method	Market value	Market value
Amortization method	Level dollar, closed	Level dollar, closed
Remaining amortization period	1 year	1 year
Actuarial assumptions:		
Interest rate	5.00%	5.00%
Salary range	N/A	N/A
Cost-of-living adjustments	N/A	N/A

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Notes to Financial Statements

June 30, 2012 and 2011

**(3) Contributions**

There are no active members in the POPF. Accordingly, based on actuarial valuations, there is no normal cost or accrued liability contributions required by employers for fiscal years 2012 and 2011.

**(4) Funds**

POPF maintains the following legally required fund as follows:

*Retirement Reserve Fund (2012 – \$9,044,236; 2011 – \$9,997,650)*

The Retirement Reserve Fund is credited with State of New Jersey contributions and investment income. In addition, all benefits are paid from this account.

**(5) Income Tax Status**

Based on an Internal Revenue Service determination letter received in January 2012, the Fund complies with the qualification requirement of the Internal Revenue Code.

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Required Supplementary Information

Schedule of Funding Progress

(Unaudited – See accompanying independent auditor's report)

Actuarial valuation date	Actuarial value of assets (a)	Actuarial accrued Liability (b)	Unfunded (overfunded) actuarial accrued liability (b – a)	Funded ratio (a / b)	Covered payroll (c)	Unfunded (overfunded) actuarial accrued liability as a percentage of covered payroll ((b – a) / c)
July 1, 2006	\$ 14,014,718	8,236,295	(5,778,423)	170.2%	N/A	N/A
July 1, 2007	13,499,361	7,378,386	(6,120,975)	183.0	N/A	N/A
July 1, 2008	12,890,441	6,789,017	(6,101,424)	189.9	N/A	N/A
July 1, 2009	11,986,919	6,136,441	(5,850,478)	195.3	N/A	N/A
July 1, 2010	11,018,367	5,635,024	(5,383,343)	195.5	N/A	N/A
July 1, 2011	9,997,650	5,096,792	(4,900,858)	196.2	N/A	N/A

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Required Supplementary Information

Schedule of Funding Progress – Additional Actuarial Information

(Unaudited – See accompanying independent auditor's report)

Significant actuarial methods and assumptions used in the most recent 2011 and 2010 actuarial valuations include the following:

	<b>July 1, 2011</b>	<b>July 1, 2010</b>
Actuarial cost method	Projected unit credit	Projected unit credit
Asset valuation method	Market value	Market value
Amortization method	Level dollar, closed	Level dollar, closed
Remaining amortization period	1 year	1 year
Actuarial assumptions:		
Interest rate	5.00%	5.00%
Salary range	N/A	N/A
Cost-of-living adjustments	N/A	N/A

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Required Supplementary Information

Schedule of Employer Contributions

(Unaudited – See accompanying independent auditor's report)

<b>Year ended June 30,</b>	<b>Annual required contribution</b>	<b>Employer contributions</b>	<b>Percentage contributed</b>
2007	\$ —	—	N/A
2008	—	—	N/A
2009	—	—	N/A
2010	—	—	N/A
2011	—	—	N/A
2012	—	—	N/A

**STATE OF NEW JERSEY  
PRISON OFFICERS' PENSION FUND**

Schedule of Changes in Fiduciary Net Assets by Fund

Year ended June 30, 2012

	<b>Retirement reserve fund</b>	<b>Pension adjustment pass-through</b>	<b>Total</b>
Additions:			
Contributions:			
Pension adjustment fund	\$ —	994,367	994,367
Total contributions	—	994,367	994,367
Distribution of net investment income	9,945	—	9,945
Total additions	9,945	994,367	1,004,312
Deductions:			
Benefits	956,437	994,367	1,950,804
Administrative expenses	6,922	—	6,922
Total deductions	963,359	994,367	1,957,726
Net decrease	(953,414)	—	(953,414)
Net assets held in trust for pension benefits:			
Beginning of year	9,997,650	—	9,997,650
End of year	\$ 9,044,236	—	9,044,236