

Email message — June 30, 2021

**TO:** Certifying Officers, Human Resource Representatives, and Benefit Administrators

**FROM:** New Jersey Division of Pensions & Benefits (NJDPB)

**SUBJECT: MBOS Designation of Beneficiary – Retirement Application**

**Please share this information with your staff and employees.**

As of July 1, 2021, members filing for retirement are required to supply the following information for their designated beneficiaries:

- Social Security Number
- Date of Birth
- Mailing Address
- Relationship to Member

As a security precaution, this information will no longer be optional, and retirement applications will not be able to be processed without the necessary information. Therefore, members should have these details on hand when filing for retirement.

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Do not reply to this email message or mailbox. Incoming messages cannot be received. If you have questions or concerns about the content of this message, contact the New Jersey Division of Pensions & Benefits at: [pensions.nj@treas.nj.gov](mailto:pensions.nj@treas.nj.gov) or go to <https://www.state.nj.us/treasury/assets/contact/pensions/contact-pensions.shtml>